

PRODUCT / PROCESS CHANGE NOTIFICATION

Complete this form and email to your Alto-Shaam/Enthermics Purchasing representative prior to making a change that affects the ability of the product to meet specified purchase requirements – see Table below for examples. Alto-Shaam reserves the right to approve or reject changes and will respond to acknowledge receipt of notification and may request clarification or PPAP Submission Requirements prior to approval. If change is rejected, Alto-Shaam will respond with reason for rejection.

ALTO-SHAAM BUYER: _____

ALTO-SHAAM PART NUMBER: _____ REVISION: _____

SUPPLIER INFORMATION

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

COUNTRY: _____

EXAMPLES OF CHANGES REQUIRING SUPPLIER NOTIFICATION
Use of some other Material than that which was previously Approved.
Production from New or Modified Tooling, including replacement Tooling.
Production following upgrade or rearrangement of Tooling or Equipment.
Production from Tooling or Equipment from a different Manufacturing Location than previously Approved.
Change of Supplier’s source for Materials or Services (e.g., electro polishing)
Product that has been produced after tooling inactivity of 12 months or more.
Change to quality control measures.

DETAILED DESCRIPTION OF PRODUCT / PROCESS CHANGE (attach supporting documents/pictures if needed)

If Alto-Shaam approves this change, I Certify that samples will be manufactured using the revised product and/or process and verified to ensure that all print requirements are still meet, and dimensional, appearance, and functional performance or durability has not been altered. I also certify that documented evidence is on file and available for Alto-Shaam review.

NAME: _____ TITLE: _____

PHONE NO: _____

EMAIL: _____ DATE: _____